Introduction to manaba

Login

Login with your login ID and a password.

Recommended OS / browsers

manaba recommends the following OS / browsers.

Windows

Google Chrome / Mozilla Firefox / Internet Explorer / Microsoft Edge 79 or later

Mac

Safari / Mozilla Firefox

iOS

Safari

Android

Google Chrome

- Recommended OS versions are based on the supports by Google, Apple, and Microsoft.
- Recommended browsers are based on the latest edition of the OS.
- You can use some functions on smartphone-optimized screens.
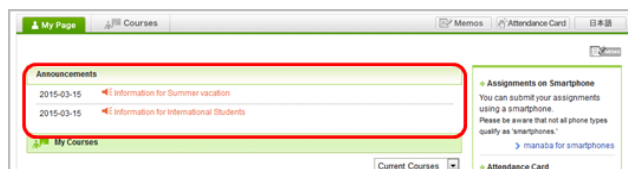- Please enable Cookies and JavaScript on your browser.

Login page

Announcements from Administration

There are announcements from the system administraion in the Login page and the My page. Please don't miss it.

⚠ If your university use the unified authentication system, the school's private login page will be displayed.

Login page

My page

Change settings

Once you log into manaba, please configure the following settings from the Settings menu.

Reminder settings

You can receive reminders by email whenever new announcements are made or new posts are added.

Reminders

1. Click **Settings** in the upper right corner and select **Change reminder settings**.
2. Select Receive or Do not receive.
3. Enter in the **Email address 1** the PC Email address that you want reminders to be sent to.
4. Enter in the **Email address 2** the cellphone Email address that you want reminders to be sent to.

Individual Settings

1. Select **Receive** or **Do not receive** a message whenever course news is posted.
2. Select Receive or Do not receive a message when a new assignment is published.
3. You may choose from one of three options when a new comment is posted on a thread:
   - Receive a message when a comment is made.
   - Receive all new comments at certain time of a day.
     (→ Select a preferred time from the dropdown menu.)
   - Do not receive a message.

   ⚠ Your own comments will not be sent as reminders.

4. Select Receive or Do not receive a message when a new comment is made in a thread of your project.
5. Select Receive or Do not receive a message when a new comment is made on your students' assignments.
6. Click **Save and send test email** and confirm reminders are sent to the email address you registered.
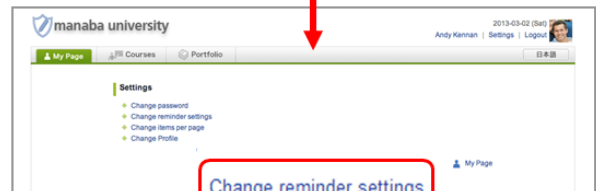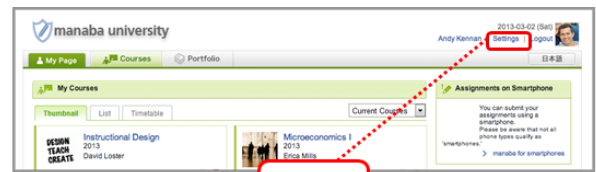
   ⚠ You will not receive messages if you choose **Do not receive in the Reminders** menu, even if you choose Receive in Individual Settings.

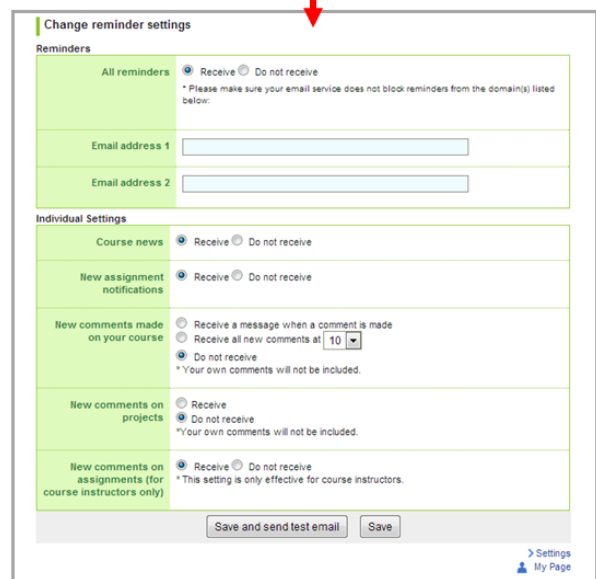   Select Receive or Do not receive a message when a new assignment is published.

Settings page

Profile settings

1. Click **Settings** on the upper right corner, and select Change Profile.
2. Upload an image of your choice.

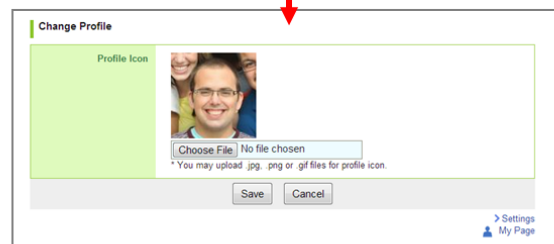   💡 The image you upload will be displayed beside your comments in a thread so that the course members will know whose comment it is.

Change Profile