

Business English I — Practical Skill Based Course —

中級

クラス
コード

62A71

曜日時限 土曜10:45~12:15

受講料 18,900円

定員 20名

単位 2単位

概要 This course in business English is for intermediate level students. The aim is to improve the English language skills and business skills needed in a working environment. The first 4 weeks will focus on the most common business communication skills. Students will then decide, by class vote, which areas to concentrate on in the remaining weeks. The course emphasizes the practical side of business communication.

講師 スコット・キャリー

獨協大学講師 専門/International Communications
After majoring in Political Science at The University of Arizona, I started my own business in the leisure industry. I have been teaching English in Japan since 1991. In addition to my college classes, I have also taught at various companies in Tokyo. I enjoy traveling around Japan, swimming and cycling.

テキスト プリントを配付します

内容 5月12日~7月7日 (全9回)

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|---------|---|
| ① 5月12日 | Talking about your job/Asking about other people's jobs |
| ② 5月19日 | E-mail Correspondence |
| ③ 5月26日 | Phone language |
| ④ 6月2日 | Negotiating Exchanging information |
| ⑤ 6月9日 | Socializing Entertaining |

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|---------|
| ⑥ 6月16日 |
| ⑦ 6月23日 |
| ⑧ 6月30日 |
| ⑨ 7月7日 |

To be decided by students.